

MONTROSE CITY COUNCIL REGULAR MEETING MINUTES

November 26, 2024

CALL TO ORDER: Mayor Tom Banks called the regular Council meeting to order at 7:01 p.m. The meeting was held at the City Offices located at 139 S. Saginaw Street, Montrose, MI.

ROLL CALL: Present council members were Mayor Tom Banks, Mayor Pro-Tem Mark Richard, Robert Arnold, Ryan Heslop, Melissa Hoose, Lori Machuk and Todd Pangle. Also present was Interim City Manager Bob Naumann, City Clerk Tina Rush, and City Attorney Ben Stoltman.

PLEDGE OF ALLEGIANCE TO THE FLAG: The Pledge of Allegiance was cited.

CITIZEN OF THE MONTH:

1. *THE MONTH OF NOVEMBER 2024, NEIL RANKIN:* Mr. Rankin was unavailable. Previous Mayor Colleen Brown read aloud words of praise on Mr. Rankin's behalf.

2. *CHOOSE A CITIZEN OF THE MONTH FOR THE MONTH OF JANUARY:*

- **MOTION** by Richard **SECOND** by Pangle to nominate Colleen Brown as Citizen of the month for the month of January, Andrea Martin for the month of February and Aaron Burch for the month of March. All Ayes. Motion Carried.

PUBLIC HEARINGS: NONE

PRESENTATIONS:

1. *PIVOT GROUP EXECUTIVE SERACH*

A) *JOB POSTING:* Pivot Representative James Freed addressed the council, giving the next steps for securing candidates to fill the city manager position.

REPORTS

1. *FIRE & POLICE DEPARTMENT REPORTS:* *Report on file at the city office.* Heslop questioned the 20-minute response time for an incident 24.237 and asked Naumann to inquire.

2. *BUILDING INSPECTION SERVICES REPORT:* *Report on file at the city office.*

PUBLIC COMMENTS: Warren congratulated the new members and commented that he hopes we can all work together. Zach Hall asked about the fire escrow because he's wanting to get a hole fixed on Naple's roof. Previous Mayor Brown congratulated the new members and gave words of encouragement and advice.

MATTERS OF COUNCIL ACTION:

1. *APPROVAL OF THE 10/22/24 REGULAR MEETING MINUTES:*

- **MOTION** by Mayor Pro-Tem Richard **SECOND** by Arnold that we accept the October 22, 2024 minutes. All Ayes. Motion Carried.

2. *APPROVAL OF CHECK REGISTER & TREASURER REPORT:*

- **MOTION** by Mayor Pro-Tem Richard **SECOND** by Arnold to accept the check register and treasurer report as presented in this paperwork. Roll Call Vote: Arnold – Aye, Machuk – Aye,

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Heslop – Aye, Pangle – Aye, Richard – Aye, Hoose – Aye, and Mayor Banks – Aye. All Ayes. Motion Carried.

3. *AGREEMENT FOR USE OF PROPERTY*: Naumann indicated that for insurance carrier purposes, an agreement is required to include the city's DPW garage, which will be one of the locations for emergency course training by MMR on December 7th.

- **MOTION** by Arnold **SECOND** by Mayor Pro-Tem Richard to enter into an agreement for use of property with MMR. Roll Call Vote: Pangle – Aye, Hoose – Aye, Arnold – Aye, Machuk – Aye, Richard – Aye, Heslop – Aye, and Mayor Banks – Aye. All Ayes. Motion Carried.

4. *DISCUSSION/DIRECTION VACANT PARCEL 261 OAK STREET*: Interim Manager Naumann reported that the cash value is \$18,000 and recommended holding off any action until a permanent city manager is in place in case bids are required to sell the property.

5. *RESOLUTION AUTHORIZING CPR/AED TRAINING*: Naumann expressed the importance of staff having CPR and AED training/certification, and invited city council, planning, and DDA board members to participate. The certification is good for 2 years and staff are mandated to attend with a maximum of 12 people per class. Prior to the vote, Heslop asked if Naumann could obtain a cost comparison, for example, from the Red Cross.

- **MOTION** by Mayor Pro-Tem Richard **SECOND** by Heslop that we do the resolution and authorize the CPR/AED training. Roll Call Vote: Richard – Aye, Hoose – Aye, Heslop – Aye, Arnold – Aye, Machuk – Aye, Pangle – Aye, and Mayor Banks – Aye. All Ayes. Motion Carried.

6. *APPROVAL OF CPR AND AED CLASSES ON DECEMBER 12 AND 19, 2024*:

- **MOTION** by Arnold **SECOND** by Mayor Pro-Tem Richard that we approve the DPW and AED classes on December 12th and December 19th of 2024. All Ayes. Motion Carried.

MOTION by Arnold **SECOND** by Mayor Pro-Tem Richard to add onto the agenda, establish a 4-person interviewing committee for the city manager position.

7. *ESTABLISH A 4-PERSON INTERVIEWING COMMITTEE FOR THE CITY MANAGER POSITION*: Discussion ensued on potentially violating the OMA by having 4 or more council members in attendance and who would attend. Rush suggested contacting James Freed to help with the structure and guiding the council through the process. Bob Arnold, Mayor Banks and Ryan Heslop volunteered. It was suggested to have Ray Foust attend and Warren Edwards as an alternate. Discussion only.

MOTION by Machuk **SECOND** by Mayor Pro-Tem Richard to add item No. 8 to discuss a City Facebook page.

8. *DISCUSS A CITY FACEBOOK PAGE*: Machuk commented that we don't really have a place online for people to go to for finding information on the city and suggested having a Facebook page.

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Dialogue ensued on alternate media pages. Pangle reminded the council that the city does have a website. Naumann suggested that the new city manager be a part of the decision having a Facebook page versus the city's webpage. This will be discussed at a future meeting. No action was taken.

PUBLIC COMMENTS: Planning Board member Warren Edwards commented that there are pitfalls with Facebook, unless there is a way to block posting comments. Zach Hall mentioned how predominant social media sites are versus websites.

REPORTS FROM BOARDS & COMMISSIONS:

DOWNTOWN DEVELOPMENT AUTHORITY BOARD: Naumann reported that the next meeting is on December 17th. Machuk added that Sam moved the mums from downtown to Lion's Park.

ELECTION COMMISSION: Rush announced that within the few first days, Montrose City was officially certified with no questions and/or concerns. The Board of Canvasser's are still certifying all of Genesee County. Rush thanked Richard and the election staff for their hard work.

GENESEE COUNTY COMMUNITY DEVELOPMENT ALLOCATION COMMITTEE: NONE.

GENESEE COUNTY METROPOLITAN ALLIANCE: Mayor Pro-Tem Richard reported that he and Naumann are looking to obtain a \$33,000 grant for Nanita Drive.

GENESEE COUNTY SMALL CITIES & VILLAGES ASSOCIATION: Previous Mayor Brown asked council to consider keeping Mayor Pro-Tem Mark Richard on as the representative because he is currently Vice-Chair and as the program works, Richard would become the Chairperson next year.

GENESEE COUNTY WATER AND WASTE SERVICE'S ADVISORY COMMITTEE: Ryan indicated that they are still discussing the Affordability Act, (shutting water off for non-payment), and possibly removing Fluorination from the water.

PLANNING BOARD: The December meeting is cancelled.

911 CONSORTIUM: None.

ZONING BOARD OF APPEALS: None.

REPORTS FROM CITY MANAGER AND CITY ATTORNEY:

CITY MANAGER:

CITY ATTORNEY: None.

MAYOR AND COUNCIL COMMENTS:

COMMUNICATIONS TO THE COUNCIL: *On file at city office.*

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ADJOURNMENT:

- **MOTION** by Richard **SECOND** by Arnold to adjourn. All Ayes. Motion Carried.

Mayor Banks adjourned the meeting at 7:55 p.m.

Prepared by City Clerk, Tina Rush